

VILLAGE OF ROSEVILLE WASTEWATER POSITION

WASTEWATER OPERATOR TRAINEE

JOB DESCRIPTION:

SUPERVISED BY:

Works under the general supervision of the Village Administrator and under direct supervision of the operator of record.

SALARY RANGE:

This is an hourly position dependent upon certification and experience.

PURPOSE OF POSITION:

To perform skilled and semi-skilled work in the wastewater treatment and collection system operations and maintenance of the Village. Must work towards obtaining WWTP Operators certification.

ESSENTIAL DUTIES OF POSITION:

Learn the field operations procedures of the Village under supervision. Areas of work could include, but not limited to, inspections, repair and maintenance of the collection system or treatment plant; maintenance or repair of facilities or machinery including buildings, pumps, vehicles, and equipment; locating lines and manholes; inspecting and mapping new service connections; and clearing snow when necessary. Must respond to emergency situations, if contacted. Trainees must learn Village policies and procedures, including safety procedures. Other duties may include pumping holding tanks, pulling pumps, assisting with collection of wastewater samples.

MINIMUM QUALIFICATIONS:**Required Knowledge, Skills, and Abilities**

Requires the skills to properly use and operate hand and power tools, equipment and vehicles in the operation and maintenance of Village facilities. Must be able to follow written and oral instructions.

EDUCATION:

High School diploma or equivalent.

EXPERIENCE:

Previous experience in wastewater treatment operations, maintenance, and repair helpful but not required.

CERTIFICATION AND LICENSES:

Must possess or be able to obtain a Class I Wastewater Treatment Plant Operators Certification within one (1) year of employment by the Village. Inability to obtain certification may be grounds for dismissal. Must possess a Ohio Valid Driver's License.

PHYSICAL JOB REQUIREMENTS:

Ability to lift and carry 50 pounds on a routine basis.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.