

POSITION DESCRIPTION

JOB TITLE: Street Department Skilled Laborer

GENERAL PURPOSE: Performs a variety of semi-skilled and skilled maintenance work, and operates a variety of equipment in the construction, operation and repair, maintenance and replacement of Village Street, alleys, and drainage right-of-ways.

SUPERVISION RECEIVED: Works under the immediate supervision of the Village Administrator.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Operates light and heavy trucks, backhoe, roller, compactor, mowers, striping machine and other construction equipment as assigned.

Responsible for maintenance of equipment assigned such as greasing, checking oil, etc.

Fabricates and installs traffic signs.

Paints parking and crosswalk lines.

Performs carpentry forming and concrete work.

Patches holes with asphalt.

Spreads salt on the Village streets during snow and ice storms.

Ensures the proper maintenance of equipment and tools by cleaning and checking equipment and tools after use.

Maintains a variety of records as assigned.

Utilize the proper safety precautions in all work performed.

OTHER DUTIES:

Assist other public works employees in the overall maintenance of the Village.

DESIRED MINIMUM QUALIFICATIONS:

Education and Experience:

- a) Graduation from high school education or GED equivalent and
- b) Any equivalent combination of education and experience.

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES:

- a) Some knowledge of equipment, facilities, materials, methods, and procedures used in maintenance, construction, and repair activities.
- b) Semi-skilled in the purpose and use of general construction tools and equipment.
- c) Ability to perform heavy manual tasks for extended periods of time; Ability to work safely; Ability to communicate effectively verbally and in writing; Ability to establish and maintain effective working relationships with employees, other departments, and the public; Ability to understand and carry out written and oral instructions.

TOOLS AND EQUIPMENT USED:

Motorized vehicles and equipment, including dump truck, utility truck, tamper, backhoe, roller, striping machine, saws, pumps, compressors, sanders, generators, common hand and power tools, shovels, wrenches, phone, mowers, and weeders.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and smell.

The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in tight, precarious places and is occasionally exposed to fumes or

airborne particles, toxic or caustic chemicals and pathogenic substances.

The noise level in the work environment is usually loud.

NOTE: The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and the requirements of the job change.