Make payable and mail to: ROSEVILLE INCOME TAX 107 N. MAIN STREET ROSEVILLE, OH 43777

(740) 697-7323 Mon-Fri 8am-4pm

## 2022 ROSEVILLE INCOME TAX RETURN

YOUR RETURN MUST BE POSTMARKED ON OR BEFORE APRIL 18, 2023 FILING IS REQUIRED EVEN IF NO TAX IS DUE

TAX OFFICE USE ONLY

	PLE	ASE VERIFY CORRECT NAME AND ADDRESS ARE SHOWN BELOW:	PLEASE ENTER:			PARTIAL YEAR RI	SIDENT:
a in x the here.	ACCOUNT #:		SOCIAL SECURITY NUMBER(S):			DATE MOVED IN://	
a label ir se affīx the label here						DATE MOVED OUT:	
red a lease						PROVIDE PREVIOUS	ADDRESS:
eceiv ail, p							
If you received a label in the mail, please affix the label here.		TAXPAYER'S PHONE NUMBER:					
= -	_	ATTACH WAS 1999S FEDERAL 1949 & SCHEDULES TO INCO	ME TAV FORM			TAXABLE:	% 
INCOME	1	ATTACH W2S, 1099S, FEDERAL 1040 & SCHEDULES TO INCO			1	TAXPAYER USE	TAX OFFICE USE ONLY
		Enter qualifying wages & compensation (usually box 5 on your W2 - se					2
		Miscellaneous income (tips not already included in wages, 1099s not re				\$ -	
ž		Business/Rental income (attach copies of applicable Federal Schedules)	enter business loss as zero			\$ -	3
		Items Not Taxable				s -	4
×		TOTAL INCOME SUBJECT TO TAX (add lines 1, 2 and 3)		INCOME	)	\$ -	5
TAX	6	ROSEVILLE TAX: 1% (multiply line 5 by 0.01)		TAX	6	s -	6
CREDITS ATTACH W2S HERE		ATTACH W2S AND/OR OTHER CITY RETURNS TO SUBSTAN	TIATE CREDIT REPORTED				
	7	Roseville tax withheld per W2(s)			7	\$ -	7
	8	2022 Declaration Paid			8	\$ -	8
	9	Credit carryover (credit carried forward & not refunded)			9	s -	9
	10	TOTAL CREDIT (add lines 7, 8, 9)		CREDIT	10	\$ -	10
BALANCE DUE, REFUND OR CREDIT NOTAXIES OR REFUNDS OF LESS HAN \$10.00 SHALL BE COLLECTED OR BEFINDED	11	TAX DUE/OVERPAYMENT ( line 10 minus line 6)			11	\$ -	11
	12	A. Penalty: (fraction of a month counts as whole month)			12A	\$ -	12A
		B. Interest: x number of months late (fraction of a month counts as whole	le month)		12B	\$ -	12B
		C. Late Filing Fee: 30 days or less = \$25(ADD \$25.00 PER MONTH U	P TO \$150.00)		12C	\$ -	12C
		D. TOTAL PENALTY, INTEREST AND LATE FEE (add lines 12A, 12	B and 12C)		12D	s -	12D
	13	TOTAL DUE/OVERPAYMENT (add lines 11 and 12D ) If \$10.00 or less	ss enter zero		13	s -	13
BA SHE		A. Carryover to 2023/apply to prior balan	nce S B. Refund \$_				
	DEC	ARATION NOT REQUIRED IF 100% OF YOUR ROSEVILLE TAX IS PAYROLL DEDUCTED BY YOUR					•
2023 DECLARATION OF ESTIMATED TAX	14	Roseville Estimated 2023 Taxable Liability (Must be at least 90% of 202 underestimating)	22's Taxable liability to avoid pen-	alty for	14.	s -	14
	15	Credits: Roseville Village Tax to be Withheld			15	s -	15
	16	Estimated Annual Amount Due (Line 14 Minus Line 15) IF LESS THAN	N \$200.00, NO QUARTERLY		16	s -	16
		PAYMENTS DUE)					
	17	QUARTERLY-PAYMENT AMOUNT (Line 16 divided by 4)			17	\$ -	17
	18	2022 Overpayment Credited to 2023 (Amount from Line 13 (A) Above)			18	s -	18
	19	AMOUNT DUE Toward 2023 Declaration (Line 17 Minus Line 18)			19	\$ -	19
		o Check Box if paying with credit card. See back	page to complete payment inform	ation.		amor spile will lesteral	
TOTAL DUE	20	TOTAL PAYMENT DUE (LINE 13 if amount is due PLUS LIN	TE 19) TOTAL PAYME	ENT DUE	20	s -	20
I certify that I have examined this return, including accompanying W2s, schedules and statements, and to the best of my knowledge and belief, it is true, correct and complete. If prepared by a person other than the taxpayer, this declaration is based on all information of which preparer has any knowledge. Mailing income tax returns without payment, proper documentation, and/or signature does not constitute a filing.							
			SIGNATURE OF PREPARER. IF OTHER	THAN TAXPA	YER		DATE
<u>X</u> ( ) -							
SIGNATURE OF TAXPAYER		YER DATE	TAX PREPARER'S PHONE NUMBER				

## **GENERAL FILING INFORMATION**

ROSEVILLE TAX OFFICE LOCATION: 107 N. MAIN ST. ROSEVILLE, OH 43777.

ROSEVILLE INCOME TAX RATE: 1%

**DEADLINE TO FILE** your 2022 Roseville Income Tax Return without penalty, interest or late fee is 4:00 P.M. on April 18, 2023. Returns received by the tax office after this date or postmarked by the Postal Service after this date will be considered late and will be subject to penalty, interest and late fee.

EXTENSION REQUESTS: If you wish to apply for an extension to file your return, a copy of your Federal Extension must be filed with the Roseville Income Tax Office no later than 4:00 P.M. on April 18, 2023. A Federal Extension does not automatically extend your Roseville tax return. Payment of tax owed for 2022 and the filing of the 2023 Declaration of Estimated Tax with the first quarter payment are still due by April 18, 2023.

TAX PREPARATION: The Roseville Income Tax Office provides free preparation of your Roseville Income Tax Return on a first-come, first-serve basis, Monday through Friday, 8:00AM to 4:00PM.

## SCHOOL DISTRICT TAX: N/A

**REMITTANCE**: Make check or money order payable to *Roseville Income Tax*. Balances less than \$10.00 need not be paid, but the return must still be filed by April 18, 2023. Payments must be received or postmarked by April 18, 2023 to avoid penalty, interest and late fees.

STUDENT FILING REQUIREMENTS: If you turned 18 years of age during 2022 and your legal domicile (residency) is in Roseville, you are required to file an annual tax return even if no tax is due. College students maintaining Roseville as their legal domicile (residency) are subject to all Roseville Tax regulations. If you used an address inside the corporation limits of Roseville to file your Federal and State tax returns, you are considered a resident of Roseville.

MANDATORY REGISTRATION AND FILING: Roseville residents, age 18 and older, are required to register with the Tax Office to establish a tax account within 30 days of residency or turning age 18. Residents must file an annual Roseville tax return, even if no tax is due, unless an exemption is filed. Partial year residents are required to file a return on the portion of income earned while a resident of Roseville.

JOINT FILING: A husband and wife may elect to file joint tax returns regardless of how the Federal or State Tax Return is filed.

NON-RESIDENTS: A non-resident does not have to file a tax return and report taxable income to Roseville if the tax was fully withheld by the employer. Non-residents file and report business activity income including rental income even if a net loss is realized.

FOR A LIST OF EXEMPT INCOME SEE ORDINANCE # 2015-51 & 2022-39, PAGE 7.

LINE BY LINE INSTRUCTIONS: Verify that your name and address are correct on the tax form. Fill in your social security number(s) and phone number. If you were a partial year resident, fill in the date you moved in or out of Roseville and provide your previous address.

## TO PAY WITH CREDIT CARD PLEASE COMPLETE INFORMATION BELOW

Card Type: DVISA MASTERCARD DISCOVER AM EXP
CARD NUMBER:
DIGIT CSV EXP DATE: / LINE 19
PAYMENT AMT: \$
Name on Card:
SIGNATURE
LINE 20

- LINE 1 Enter the total qualifying wages (usually W2 box 5 Medicare wages and tips-highest amount on W2). Contributions to deferred compensation plans (such as 401(k) are taxable. See ORC 718.03
- LINE 2 If applicable, enter miscellaneous income such as tips not included in wages and 1099 income not included on your Federal Schedule.
- LINE 3 If applicable, enter business income reported on Federal Schedule C or rental income reported on Federal Schedule E. Losses must be entered as zero. Attach copies of Federal Schedules to tax return
- LINE 4 Enter items not taxable
- LINE 5 Add lines 1,2,and 3
- LINE 6 Multiply line 5 by 1% (0.01).
- LINE 7 Enter the amount of Roseville tax withheld as shown on your W2s in box 19. DO NOT include School District Tax withheld.
- LINE 8 Enter declaration tax payments paid for 2022 using exact dollars and cents paid. Contact Tax Office for total if you are unsure.
- LINE 9 Enter prior year credit carryover that was not refunded or applied to prior year debt, using exact dollars and cents.
- LINE 10 Add lines 7, 8 and 9.
- LINE 11 If line 6 is greater than 10, subtract line 10 from line 6.

  If line 10 is greater than 6, subtract line 6 from line 10.
- LINE 12 Calculate penalty, interest and late fee as follows:
  - A. PENALTY: Calculated by Income Tax Administrator.
  - B. INTEREST: (fraction of a month counts as whole month)
  - C. LATE FEE: 30 days or less =\$25.00 (ADD \$25.00 PER MONTH UP TO \$150.00)
  - D. Add lines 12A, 12B and 12C.
- LINE 13 Add lines 11 and 12D.
- LINE 13A Overpayment of \$10.00 or less will not be refunded or carried forward. Indicate distribution of overpayment. Overpayment will first be applied to outstanding prior balance before being refunded or carried forward.
- LINE 14 Estimate the amount you expect to appear on Line 6 of the 2023 Roseville Return. Without an acceptable explanation, this amount must be at least 90% of Roseville's Taxable Income for 2022.
- LINE 15 Estimate the amount of your liability you expect to be met through withholding.
- LINE 16 Line 14 minus Line 15. If this amount is less than \$200.00, no quarterly payments are required and you do not need to complete Lines 17, 18 and 19; Enter 0.
- LINE 17 Line 16 divided by 4
- LINE 18 The amount (if any) from Line 13A
- LINE 19 Line 17 minus Line 18. If Line 17 exceeds Line 18, pmt must be with the filing of the declaration. If Line 18 exceeds Line 17, no pmt is required at this time, Enter 0.
- LINE 20 Line 13 plus Line 19